# Computer Fundamentals and Applications

*Ashok Arora*

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**Computer Fundamentals and Applications** Ashok Arora
With the invention of computers and the advent of the Internet, mobile computing and e-Business applications, Information Technology (IT) has brought rapid progress in domestic and international business, and a tremendous change in the lifestyle of people.
This book provides the students not just the knowledge about the fundamentals of a computer system, like its organization, memory management and hardware devices, but also the software that run on it.
The book then proceeds to describe operating systems, and the basics of programming concepts like procedure-oriented programming and object-oriented programming. Useful application software like MS Word, MS Excel and MS PowerPoint are described in great detail in separate chapters. A complete section has been devoted to the teaching of data communication, networking and Internet. The book ends with a detailed description of the business applications of computers.

KEY FEATURES
• Incorporates basics of IT along with developing skills for using various IT tools
• Includes diagrams, pictures and screenshots
• Provides key terms, review questions, practical exercises, group discussions, project activities and application-based case studies in each chapter
• Follows the latest curriculum and guidelines for undergraduate and postgraduate courses of various universities, colleges and institutes

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